

Burgess Hill

BUSINESS PARKS ASSOCIATION

Opening Remarks

This week's summary

A large scale array of solar PV panels has been installed on Victoria Business Park. We will no doubt be looking at this when BHBPA's Working Group: Energy Futures, meets again. We spot a member doing his rounds. There is a Tourism South East survey for members involved in the sector. We share the Bank of England latest report.

Training, apprenticeships, internships and work placements

We launch the first of a range of training courses covering IT and fire safety. All provided at Haywards Heath College with significant discounts for all BHBPA members. These are usually very popular courses and we hope our discounted sessions attract enough interest to become a regular part of your training calendar. We will be launching additional IT courses soon. Typically we have one per month, subject to demand. Find out more below.

In addition to this, local schools and universities are asking for work placements and internships for their students. There is guidance on funded apprenticeships. We launch another award category for BH Biz Stars 2024 - Star Apprentice.

We open with the Christmas Hamper appeal; can you help out?

Scroll down further to find details of all the BHBPA events coming very soon. [Book events here](#)

Become part of the fastest growing business group in Sussex. [Join Here](#)
Keep the stories coming in richard.cox@bhbp.co.uk or call **07393 728688**



HPC | Compressed Air Systems

IS HIRING

JOIN THE BURGESS HILL TEAM

Burgess Hill Christmas Hamper Project

Can you help?

With so many now struggling with the cost of living, it is more important than ever that we give those in need a helping hand, this Christmas. The festive season can be a struggle for many, with extra expense expected, but no extra money to achieve the 'perfect' Christmas.

The Christmas Hamper project returns in 2023, with a partnership of organizations leading the way to bring some festive cheer to families who are struggling. Local businesses, schools, churches and residents are being asked to collect items from a list of food needed to make up Christmas Food Hampers. Approximately 250 hampers will be delivered to families and individuals in the Burgess Hill area, in the lead up to Christmas.

Residents can drop their donations in to the collection points at the Help Point, at 96 Church Walk, or to The King's Church, on the Victoria Business Park. Businesses are encouraged to organize their own collections to form part of the donation drive.

The groups organizing the initiative are: The King's Church Mid-Sussex, Burgess Hill Community Food Bank, Burgess Hill Town Council and Burgess Hill Youth. Financial support this year is being received from Burgess Hill Community Foodbank, Burgess Hill District Lions and Clarions Futures. The project team are very grateful for their support this year.



Town Mayor, Janice Henwood, said: "The Christmas Hamper scheme illustrates how the communities in Burgess Hill work together to support those in need."

John Carter, President of Burgess Hill District Lions said: "Burgess Hill District Lions are proud to be helping with the funding of the Christmas Hamper Project once again, this year. This enables families who find Christmas a very difficult, worrying time to enjoy a family Christmas with food on their plates."

Joe Wilkinson, Chair of Burgess Hill Foodbank said: "Burgess Hill Community Foodbank have continued to see a rise in the number of, and frequency that, clients are needing to use our services. Christmas can put even more pressure on people's finances so it is great to be a part of a project that helps bring some extra help to those who are

struggling."

If you can help, please refer to our 'How To Get Involved' flyer, with information on the food list and collection points. This is available to view on the Town Council website:

www.burgesshill.gov.uk



Large Scale Solar Power Array

More than 460 panels installed on a Victoria Business Park site

Consort Frozen Foods, whose head office is based on the Victoria Business Park, has just completed the installation of Solar PV at their Burgess Hill and Ashford depots.

With over 460 panels being installed at Burgess Hill and nearly as many at Ashford this has been the culmination of many months hard work, alongside their consultants, and fellow BHBPA member Auditel, and the installers Low Carbon Energy Ltd.

Consort has been mindful of the need to find alternative and greener sources of energy as it operates huge cold stores 24/7, operating at -20 degrees C. Although Auditel have helped secure a 100% Clean Renewable energy supplier (which counts as zero-carbon for foot-printing purposes), Consort wished to go further in reducing its carbon footprint and at the same time protect itself from future price fluctuations in energy costs.



460 panels - the solar PV installation at the Burgess Hill depot

Over the coming months Consort will be monitoring the effectiveness of the Solar PV, although the real benefits will be seen during the spring and summer months (hopefully!).

We will be looking at what further measures we can take to reduce the cost of purchased energy and how to use the energy it does produce through the Solar PV to offset the cost of installation and raise additional revenue.





If you wish to know more about this project and/or how you may benefit from Solar PV please contact Andrew Rewell, Operations Manager at Consort:

andrew.rewell@consortfrozenfoods.co.uk or Ian Hopping at Auditel: ian.hopping@auditel.co.uk

BHBPA member offer

Discounted training

These courses are delivered by the Chichester College Group and are all held at Haywards Heath College. Minimum numbers for these courses to run would be 10 delegates. The maximum number of delegates for the courses is 12.

Bookings:

For full details on booking these courses, and to claim your discounted rates, please see the BHBPA website: [Training](#)

Courses Details

Courses run from 9.30am to 4.30pm and all attendees receive a notepad, pen, and course materials to take away. On completion of the course attendees receive a College Certificate of Attendance.

Lunch provided

Haywards Heath College arrange refreshments and lunch for delegates.

Course Fee Payment

Courses will be invoiced by Chichester College Group (CCG) once the course has taken place. Invoices are sent via email.



24/11/2023

9.30 - 4.30

Haywards
Heath
College

Fire Safety – Course Outline

This training course has been designed to meet the needs of businesses to meet the requirement to have trained fire marshals and fire awareness training. Although we think fire is rare and will never happen to us, we will learn the harsh realities of the dangers posed by fire and the cost to businesses, should a fire happen. We also have practical's take place in "VR" immersive experience which is both challenging and fun in equal measure.

The following topics are covered: regulatory requirements, the Fire Triangle, emergency procedures, fire extinguishers, when not to tackle fires, new technology and practical immersive "VR" extinguisher training.

Discounted cost for BHBPA Members

This course usually costs £160 per delegate.
As a BHBPA member **you pay only £105.50**



19/12/2023

9.30 - 4.30

Haywards

Excel for Beginners – Course Outline

This course is ideal for users of Microsoft Excel who wish to learn how to create and maintain their own spreadsheets. This course provides hands-on delivery, covering the following topics: saving and retrieving, changing the column widths, adding, subtraction, division, multiplication, totalling columns and rows, functions, comments, copying, formulas, absolute cell references, hiding columns and rows, inserting, and deleting rows, formatting cells, currency format, borders

Discounted cost for BHBPA Members

This course usually costs £160 per delegate.

As a BHBPA member **you pay only £95**



13/02/2024

9.30 - 4.30

Haywards
Heath
College

Excel Intermediate – Course Outline

This course provides delegates with further knowledge of Microsoft Excel and some of its more advanced features, enabling them to use a wider range of tools to help them with their day-to-day work.

The following topics are covered: range names, links, percentages, auto filter, charts, IF function, Sum IF, working with grouped spreadsheets, calculations involving multiple sheets, calculations involving multiple ranges, protecting sheets, object linking and embedding.

Discounted cost for BHBPA Members

This course usually costs £160 per delegate.

As a BHBPA member **you pay only £95**

For further details and to book any of these courses - [CLICK HERE](#)

BH Biz Stars 2024

We're teasing you with what will be launched in January 2024.

We'll have 11 awards up for grabs.

This week:

Star Apprentice



The BH Biz Stars 2024 Star Apprentice Award goes to...

For a newcomer to the company, an apprentice or trainee who has shown enthusiasm, willingness to do more, creativity, genuinely fits in well with all staff, someone who will get on in this business.

By being involved in our awards your team will grow as team players and your apprentices will appreciate the value you place in their commitment.

Stay tuned for the January launch...

Burgess Hill
BUSINESS PARKS ASSOCIATION

[Reasons for joining BHBPA](#)

To find out more, arrange a face to face or online meeting, please contact:

richard.cox@bhbp.co.uk

07393 728688

Inspire the Next Generation

Can you support Burgess Hill Academy's Work Placements 2024 programme?

For more information on how you or your company can get involved, please contact Linda Dorgan: l.dorgan@theburgesshillacademy.org.uk

HELP INSPIRE THE NEXT GENERATION AND SHAPE FUTURE WORKFORCE



Are you finding applicants don't have the skills that you need for your workplace?

You have the opportunity to show the next generation of young people what skills are needed in your role and how to develop them.

We are looking for businesses to support our Year 10 work experience programme by providing a placement for a Year 10 student during week commencing 29th April to 3rd May 2024.

If you would like more information on how you/your company can get involved, please contact Linda Dorgan at l.dorgan@theburgesshillacademy.org.uk



Funded Apprenticeships

Get your staff ready with Funded Apprenticeships or join one of our short courses

Here is a selection of our Business Apprenticeships:

- Business Administrator Level 3
- HR Support Level 3
- Team Leader / Supervisor Level 3
- Operations / Departmental Manager Level 5

[Learn More](#)

Let us help your staff to feel supported and confident in their role, like Georgina here:

"I had full support from the apprenticeship program with full access to all the resources I could need. My tutor worked at my pace and helped to explain things in ways that I would understand and would recap anything I would need as many times as needed till I understood it.

I one hundred percent feel like I have grown and developed since the beginning of my apprenticeship and it wouldn't have been possible without my tutor."



Apprenticeships are open to all ages with Full or 95% Funding with incentives available (subject to learner eligibility).

We can help you access any Government funding to pay for apprenticeship programmes.

[Learn More](#)

For all our training and apprenticeships view our e-Brochure - [CLICK HERE](#)

An advertisement for Extech Cloud. On the left, the 'extech cloud' logo is shown in orange and black, with the Microsoft logo and 'Microsoft Solutions Partner' text next to it. Below this is the tagline 'Your local Microsoft Solutions Partner'. In the center, a person in a grey hoodie is seen from the side, holding a laptop. On the right, the text 'We'll show you how Microsoft can help you beat the cyber criminals.' is displayed in black and orange. At the bottom left, the contact information 'Call: 01444 443 200' and 'www.extechcloud.com' is provided. At the bottom right, there are two circular logos: 'CYBER ESSENTIALS CERTIFIED' and 'CYBER ESSENTIALS CERTIFIED PLUS'.

Placement year and summer internship fair

University of Brighton

Do you have opportunities for students to work at your organisation as part of a summer internship or a placement year? Book a spot at our upcoming fair on the 29th November - where you'll have the chance to promote your business and opportunities to hundreds of our talented students.

Venue: Elm House, Moulsecoomb Campus, Brighton BN2 4GJ

Proposed schedule:

- 10 - 12 Exhibitor set-up
- 12 - 2 Careers Fair
- 2 - 3 Exhibitor pack-up

There is a booking fee of £100 +VAT for exhibiting at this fair. You will be invoiced by the University of Brighton for this amount.

Your booking will include a table at the fair, parking and hot drinks for up to three company representatives.



University of Brighton

For all enquiries please contact
Sarah Goddard
s.j.goddard@brighton.ac.uk

University of Brighton - Placements Fair: 29 Nov 2023 - [CLICK HERE](#)

A request from St Peter & St James

Could you help us with some Bird Food/ Bird Seed for St Peter & St James Hospice?

Outside all our patients' rooms we have bird feeders, which bring great joy and comfort to our patients and their families. Every week our volunteer gardeners fill them up but we are in need of more to help feed the birds during the winter months.

If your company would like to donate some we would be very grateful.

Here is the link to [Fat Balls](#) and [Bird Seed](#), you could then have them delivered to the hospice direct. 🐦



St Peter & St James Hospice
Hospice care in the heart of Sussex

Please arrange delivery to:
St Peter & St James Hospice
North Common Road, North Chailey, BN8 4ED

Many thanks, Wendy Agate

Listen out for 'The Godfather' tune

Spotted out and about in Burgess Hill - The Cafe 2U van

A cheery smile and a great cup of coffee. You will be amazed at what I can do from the back of a van. Flat White? Yes. Vanilla Latte? Yes. Oat Milk Cappuccino? Yes. Chai Latte? Yes. Hot Chocolate? Yes. A regular white coffee? Yes.

Many companies & local schools contact me for regular 'staff treats' where they book me in for an hour or two to make drinks & provide treats for all their staff, a very cost-effective way to boost staff morale.



Adam Holmes

If you'd like me to start coming to your place of work, whether daily, occasionally or for a monthly treat, then please contact me:

midsussex@uk.cafe2u.biz
07725 550085

Cybercrime has many forms

7 steps to secure your company's social media accounts

The 2022/23 Annual Threat Assessment from the National Fraud Intelligence Bureau (NFIB) has revealed that social media hacking has continued to be the most prevalent Cyber Dependent crime reported to Action Fraud.

The total reported losses in the assessment was £225.5 million which was a 25.5% increase on the previous year.



THE
**SOUTH EAST
CYBER
RESILIENCE
CENTRE**

Chris White
Head of Cyber and Innovation
South East Cyber Resilience Centre
www.secrc.police.uk

[Request a Free Information Pack](#)

How to stop your social media accounts costing you thousands - [CLICK HERE](#)

Help to Grow

Take time out to grow

Join our mini-MBA style management programme that fits around your work. Graduates tell us that Help to Grow gave them the chance to look at the business from the outside to discover opportunities for growth.

Designed to help you unlock business potential, the Help to Grow: Management course is 90% funded by the government.

The course supports leaders and senior managers of small and medium-sized businesses in any sector via a 12-week programme that can be completed alongside full-time work.

With the extra support of a one-to-one mentor and the group of local business peers, you'll come away with an actionable plan to grow your business.



We offer this MBA-style programme across East and West Sussex.

- Book the Brighton course starting 12 Feb 2024
- Pre-register for the Brighton course starting April 2024

Last few places for the February course.

Over 90% of SME leaders surveyed say they would recommend the programme to another business leader*

*Findings originate from 171 responses to the End of Year 1 Help to Grow Management Evaluation report, produced by the Small Business Charter, due to be published in early 2023. Year one completion survey response rate 27%



University of Brighton

To arrange a chat with a course leader or to request more information email helptogrow@brighton.ac.uk and we will get in touch.

For more information on the Help to Grow programme - [CLICK HERE](#)

Tourism South East - How's Business Survey

Attention all Visitor Economy businesses!

Tourism South East have opened their latest 'How's Business' survey

This is a short survey and helps to provide key intel into the visitor economy.

The survey is linked here: <https://online1.snapsurveys.com/99mm3s>

Take the short survey for Tourism South East - [CLICK HERE](#)

Time For A Change: Renew Your IT & Telecoms Strategy Now



01444 871200 www.abcom.co.uk

Services include:

Business IT Support

Hardware Sales & Repairs

Microsoft 365

Cyberessentials

Penetration Testing

VoIP & Broadband

Computer Recycling



November Networking

The Autumn edition of the Growth Hub Network

Our morning event next month



Thursday 16th November from 8.30 -11.00am

A Site Tour of Time 24

Time 24 are a £13 million Turnover Company with 200 staff at sites in Burgess Hill and the Czech Republic. A long established Contract Manufacturer Time 24 have, amongst other things, built the wiring and electromechanical Assemblies on over 30000 Rail Carriages, 500 Aircraft Simulators and 1000 Radiotherapy Machines. Anyone travelling on a Train to London from Sussex will be surrounded by Equipment built by Time 24.

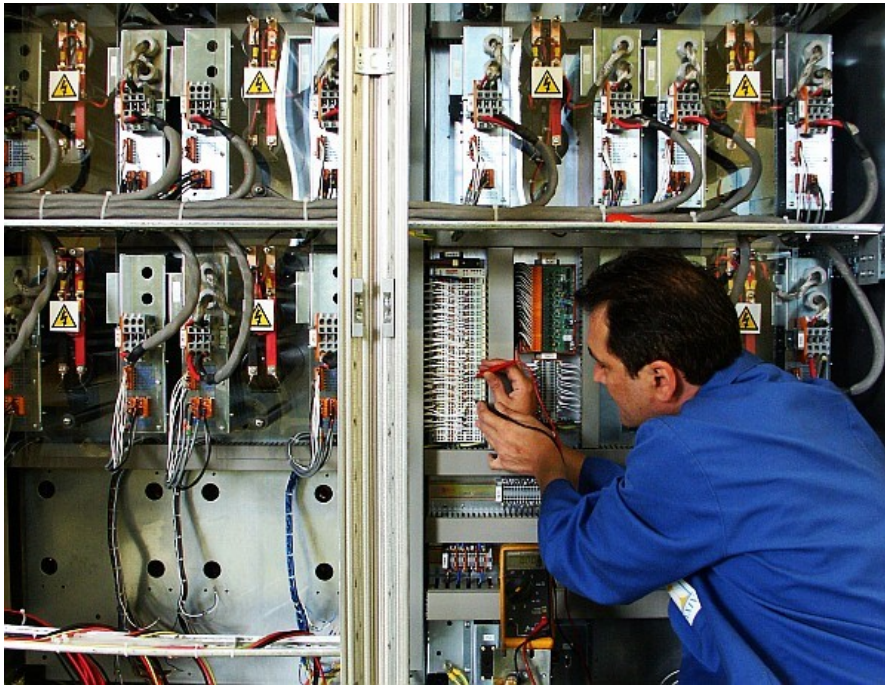
Excitingly the Company is now building Control Equipment for three of the world's leading Semiconductor Manufacturing Equipment Manufacturers. This Equipment will be built in Fab Plants around the world making the current massive global demand for Silicon Chips. During their 36 year history Time 24 have had to reinvent the Company on a variety of occasions to adjust to market trends, threats and opportunities.

Presentation from David Shore, co-MD and co-founder of Time 24:

Their agile journey

- The rapidly shifting digitised market.
- Future chip technology trends
- Retaining staff in a competitive environment





Spaces are limited

We expect a great turnout for this event, there'll be plenty of time for networking but [book early](#) to avoid disappointment.

November Networking

Porsche Centre Mid Sussex

Our evening event next month

Wednesday 29th November 5.30 - 8.00pm

Dealer Principal Andy Crabbe will give a short presentation with updates about the dealership and the last few quarters.

During the event Porsche Centre Mid Sussex will be offering test drives in their Taycan electric models and the new Cayenne models.

Register for a test drive upon arrival.





For our last event at the Porsche Centre we attracted over 60 delegates.

Light refreshments will be provided courtesy of Porsche Centre Mid Sussex.

Members - **FREE**

Non-members - Only one event to meet the group before we ask you to join.

We will also have a short but very informative presentation from Emma Cleary, from Flexibility Matters.

Are you ready for the new flexible working legislation?



Book early to avoid disappointment, we anticipate a good showing of members.

Always use our booking system, this ensures you are listed on the delegate list we send out the day before and we'll have a name badge waiting for you when you arrive.

Visit our website: [Book Here](#)



December Networking

The Christmas social gathering at The Woolpack

Tuesday 12th December from 4.30 onwards

This is always a popular event, and we expect those decorations from last year (see photo right), will have multiplied yet again...these tribble-like creations hanging from the ceiling remind me of this [Star Trek episode](#)

Many thanks to Dee & Lance and the super team at The Woolpack.

There'll be a selection of festive treats awaiting you, including their renowned sausage rolls!



Join us as we celebrate the season!

For all BHBPA events - [BOOK HERE](#)

Bank of England - Monetary report

The Bank of England published its latest Monetary Policy Report yesterday.

More details can be found on our website at:

Monetary Policy Report - November 2023

<https://www.bankofengland.co.uk/monetary-policy-report/2023/november-2023>

Direct link to the Agents Box: Agents Box

If you would like to know more about today's Report, there is still time to register for one of our regional briefings:

- Wednesday 8 November in Southampton at 8am
- Thursday 9 November in Reading at 8am
- Tuesday 14 November in Brighton at 10am .

You can register by emailing CentralSouthernAgency@bankofengland.co.uk with your name and company.



Bank of England

This is one of a range of publications from the Bank of England to keep people informed about our work. You can subscribe to other publications here:

<https://www.bankofengland.co.uk/subscribe-to-emails>

Banner advertising in this newsletter

We're made the banners larger!

- 2024 March to May (3 months) - £180
- 2024 June to July (2 months) - £120
- 2024 Sept to Nov (3 months) - £180

Maintain high brand awareness with our weekly readership. Typically 300-400 'opens' across our membership week in week out, with many 'internal distributions' in the larger companies following that.

If you'd like to find out more, get in touch:

richard.cox@bhbpa.co.uk

07393 728688

To book any BHBPA events, or the events run by our members - [CLICK HERE](#)

All Upcoming BHBPA Events

New events coming soon

We will have another event we'll be announcing shortly for late October.

Would you like to give a presentation at one of our general networking events?

We are always interested to hear from you if you have a 10-15 minute presentation covering a pertinent business topic. To discuss this in more detail contact

richard.cox@bhbpa.co.uk

Thursday 16th November from 8.30 - 11.00am

Growth Hub Network

Site Tour of Time 24

FREE for all members

Wednesday 29th November 5.30- 8.00pm

Porsche Centre Mid Sussex

Test Drives & Networking

FREE for all members

Tuesday 12th December from 4.30pm onwards

BHBPA Christmas Social Networking

The Woolpack

FREE for all members

Please ALWAYS book our events on our website.

Whether it's an online event, or a site tour at one of our members, or a networking event at a venue. We need to know how many are attending. Spaces can sometimes be limited and we are finding increased demand. So book early!



Closing Remarks

We want to hear from you

We are keen to hear your stories, awards won, apprenticeships completed, sustainability improvements, your involvement with local schools and all and everything going on in various business parks in and around the town.

Let's celebrate your successes and achievements!

Deadline for copy each week is Thursday noon.

Contact me directly - richard.cox@bhbpa.co.uk

*BHBPA Ltd. c/o Lea Graham Associates
Hillcrest House
84 Valebridge Road
Burgess Hill
RH15 0RP*

[Click this link to unsubscribe](#)