

# Burgess Hill

## BUSINESS PARKS ASSOCIATION

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### Opening Remarks

#### **This week's summary**

We have news on funding and support from a variety of organisations looking at all things digital, net zero and more. There's Christmas related news about local events and fundraising appeals.

Your opinions on connectivity with footpaths and cycle paths is sought by WSCC (the Active Travel Strategy). Opportunities with local council procurement are presented.

For details on all BHBPA training courses coming up over the next few months, scroll to the end of this newsletter. This is a fantastic member offer, delivered by Chichester College Group.

#### **In other news**

Be vigilant! A large scale theft was reported this week on Victoria Business Park. Meanwhile, there is the Perfect Pitch competition that could win you thousands in marketing spend, being offered by TotalSenseMedia.

We open with details of the third of our 11 awards coming up in 2024: the Future Talent & Skills Champion. We introduce three of our newest members...and there's three big BHBPA events coming very soon. [Book events here](#)

Become part of the fastest growing business group in Sussex. [Join Here](#)

Keep the stories coming in [richard.cox@bhbp.co.uk](mailto:richard.cox@bhbp.co.uk) or call **07393 728688**

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**HPC** | Compressed Air Systems

**IS HIRING**

**JOIN THE BURGESS HILL TEAM**

## BH Biz Stars 2024

We're teasing you with what will be launched in January 2024.

We'll have 11 awards up for grabs.

This week:

### Future Talent & Skills Champion

**The BH Biz Stars 2024 Future Talent & Skills Champion Award goes to...**

The company that has made a standout contribution locally over this last year.

Visiting schools for careers fairs and mock interviews, hosting visits from pupils, offering work placements, perhaps to multiple local secondary schools. A company that is a keen and active promoter of Science, Technology, Engineering & Maths (STEM) related activities that help to nurture future local talent. Giving valuable staff time during both school hours or for after school clubs for STEM activities or any other programme promoting sustainability, innovation, entrepreneurship, business and citizenship skills.

**Stay tuned for the January launch...**



#### [Reasons for joining BHBPA](#)

To find out more, arrange a face to face or online meeting, please contact:

[richard.cox@bhbpa.co.uk](mailto:richard.cox@bhbpa.co.uk)

**07393 728688**

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## New members

- **FlyerTech**
- **Cole Francis Solicitors**
- **Social Innovation for All**

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## FlyerTech

**A great advocate and promoter of STEM learning**

Since establishing our presence in Burgess Hill in 2016, FlyerTech has eagerly embraced the opportunity to become a member of the Burgess Hill Business Parks Association (BHBPA). Recognising the association's dedicated efforts in fostering support and contribution to the wider local community, we are excited to join an organisation that values collaboration and innovation.

As a dedicated Continuing Airworthiness Management Organisation (CAMO), our primary focus is on aviation safety and efficiency. We prioritise making a tangible difference, not only in ensuring the airworthiness of aircraft but also in expanding awareness and opportunities within the aviation industry. This especially focuses to the younger generations and addressing their perceptions of the industry whilst growing up in a climate conscious world.



### Some of the resources available to encourage STEM learning

Furthermore, as part of Gama Aviation, FlyerTech maintains connections to a diverse range of aviation services and opportunities. We are enthusiastic about sharing these resources with the community, with the aim of broadening awareness and educating the younger generation on the diversity of opportunity within Aviation.

As a new member of the BHBPA, FlyerTech is committed to actively contributing to the local community as well as educational initiatives that inspire a passion for aviation among young individuals.

We also look forward to collaborating with fellow BHBPA members to encouraging productive partnerships that contribute to the collective growth and development of the Burgess Hill business community.



[flyertech.com](http://flyertech.com)

01444 711560

Unit C, Kendal House, Victoria Way, Burgess Hill, West Sussex, United Kingdom RH15 9NF

## Cole Francis Solicitors

A boutique law firm in Haywards Heath

Hi all! I'm David Cole and I own and run a boutique law firm in Haywards Heath called Cole Francis Solicitors.



I specialise in intellectual property and branding law, which means I help clients protect and enforce their trade marks, copyright, designs, and confidential information.

I provide commercial, specific and timely legal advice to clients and brands across the manufacturing, engineering, technology, construction, hospitality, consumer goods, and retail sectors.

## David Cole

I handle both the arguing side (appearing before judges in court disputes) and also the drafting side for clients on their business or branding issues.

My claim to fame is that I acted for the designer who made the Stormtrooper helmet and costumes for the original 1977 Star Wars film, in a big court case brought against him by Lucasfilm. Basically George Lucas was trying to say that this guy couldn't make them and sell them from his website.



Anyway, we won and the guy is now free to sell as many Stormtrooper helmets as he likes, much to Lucasfilm's annoyance. In legal terms the case was about whether the Stormtrooper helmet could be classified as a sculpture, and the judge held that it couldn't, so there was no copyright.

My clients now include Alco Valves in Yorkshire, Cornerstone CCTV & Fire in Stevenage, and various restaurants across central London.

I also act for businesses throughout Sussex including Flexible Machining Systems Ltd in Horsham, The Tollgate Hotel in Steyning, and various digital content creators.

I also act for clients in the Trade Marks Registry which has a self-contained mini court system for disputes about identical or similar trade marks. Sometimes it's a case of who got there first, but not always. I've got a 100% successful track record there.

Anyway, looking forward to catching up with all of you, hopefully over a beer!



15 BOLTRO ROAD, HAYWARDS HEATH, RH16 1BP

Mobile: **07957 197168**

Email: [david@colefrancis.com](mailto:david@colefrancis.com)

Website: [www.colefrancis.com](http://www.colefrancis.com)

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## Social Innovation for All

### Green Innovation and Entrepreneurship Programmes for Children

Social Innovation for All is a Mid Sussex based social enterprise on a mission to unleash the creative potential of children and young people to address social challenges.





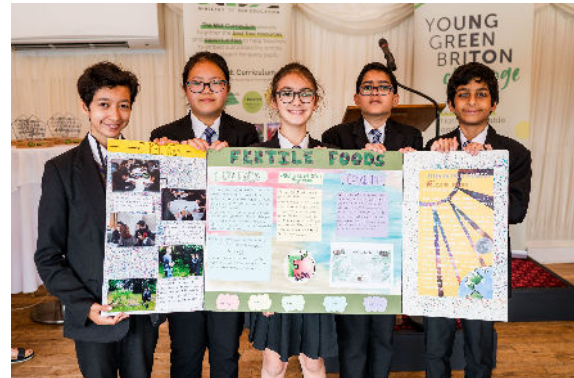
**Kat Crisp**

We work with young people, schools and partners to design and deliver social innovation programmes that enable young people from ALL backgrounds to build skills, agency and opportunity.

We are just over one year old and in that time have worked together with partners to skill and empower over 3,500 young people in 21 schools across England, including four in Sussex.

We have run two main pilot programmes – the **Young Green Briton Challenge** and **Eco Pioneers**. The Young Green Briton Challenge combines climate education with green changemaking.

In its 2022-23 pilot year we reached nearly 3,000 young people across 16 diverse schools across England.



The Challenge enables secondary school students aged 11-14 to learn and apply design, innovation, business and other transferable skills. Young people explore local climate and sustainability issues, receiving funding and mentorship to design and implement entrepreneurial solutions or campaigns to address the problems they identify.

The Young Green Briton Challenge is now in its second year and is delivered as a partnership between Social Innovation for All, Volunteers for Future and the Green Britain Foundation.

You can read more about our work online: <https://www.si4a.net/projects> and follow us on @SocInnov4All across all of the usual channels.



If you are interested in learning more about how we could work together to bring Green Innovation and Entrepreneurship programmes to schools in Mid Sussex please get in touch with founder Kat Crisp on [kat@si4a.net](mailto:kat@si4a.net).

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## Large scale theft on the Victoria Business Park

**Be alert and report to Police**

This theft took place on Wednesday afternoon this week, at one of the larger sites on the estate. Security camera photos have been uploaded to the Mid Sussex Business Crime Partnership and the ID of perpetrators is being sought on that portal.



BHBPA represents the interests of its members as a member of the **Mid Sussex Business Crime Partnership**.

If you have any photos of suspects involved in ASB and low level crime, such as shoplifters, they will be placed on the DISC system, to both enable identification and log persistent known offenders.

Email your photos to the [BHBPA Key Contact](#)

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## Social and Environmental projects

**Funding pot available for Charities, CICs and Charitable Trusts**

Grants of up to £1,500 available to support any social or environmental projects that focus on education and skills in the local area. The range of things covered is broad.

One of the funding programmes available through the BizGive network is from a solar energy company called NextEnergy, that is looking to support education and skills projects around its assets in Sussex.

Below is a link to the fund profile and application form.

[NextEnergy - South East England Solar Impact Fund - CLICK HERE](#)

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## Perfect Pitch

**Your Opportunity to win over £15,000 in Marketing & Business Support**

Here at [More Radio](#), we are looking for a new Local business or a new business concept in order to help them to expand and launch across Sussex.



To get yourself into the running, send a Business Plan and up to 4-minute video about your business idea or concept. Five companies will be selected to appear before our panel of prestige judges and present their ideas. The judges will then select an overall winner who will receive a marketing and business support package worth in excess of £15,000.

#### **WHAT ARE THE JUDGES LOOKING FOR?**

A great and innovative product or service

A concept where the judges can see the potential from the initial launch to continued growth and/or expansion of the business.

#### **Suggestion of things to include in your Business Plan**

- A clear concept for your new business idea or existing business expansion.
- Details of your product or service, the judges will want to know every aspect around your business.
- An understanding of your market – Who is your competition? What makes your product or service better?
- Has it got capacity for growth? If it's on the market already – who is buying it, what are you selling it for and what is the profit margin on it?
- If you have invented a product/service, do you have the intellectual property rights, is it patentable? If so, have you applied for this, or do you have it already?

#### **YOUR 4-MINUTE VIDEO**

- Be yourself, be honest, transparent, show your passion and commitment.
- Let us know why your business idea should be chosen

If you are lucky enough to get through to the final five, the judges will want you to know your numbers - accurate figures regarding the market size, manufacturing costs, retail prices, turnover, margins, gross and net profits, etc.

**To enter please complete the form below and send your Business Plan and Video clearly labelling the name of the business.**

**Submissions deadline 30th November 2023**



[Contact us](#)  
or call  
**01444 620402**

For all details and to submit your PERFECT PITCH entry - [CLICK HERE](#)

## Christmas Staffing

**In need of a little staffing lift to help with the Christmas run up?**

With Christmas steadily approaching, it's time to start thinking about your seasonal recruitment needs. At Travail Employment Group, we have a fantastic pool of candidates who are ready and raring to go to help you with all your requirements.

Our candidates are registered, referenced, and available immediately with a wide range of skillsets, including:

- Administration, reception, data entry, customer services, and call centre
- Warehouse - picking and packing
- Production line and assembly work

We are also excited to share that we are currently representing some fantastic candidates who are seeking permanent work in a variety of sectors, such as HR, office administration and full- and part-time receptionists.



**Sarah Walker**

No matter what your seasonal recruitment needs are, we are confident that we can help. We have a proven track record of success in placing candidates in a wide range of roles and sectors.

To find out more about our seasonal recruitment services, please contact Sarah using the details below. We look forward to hearing from you soon!



Sarah Walker  
Temps Recruitment Consultant  
**01444 244204 / 07763 468696 / [sarah@travailsussex.co.uk](mailto:sarah@travailsussex.co.uk)**

## Christmas Card Offer

**Newman Thomson Christmas Card Giveaway 🎄 2023**

To enter like and tag someone in the comments on the LinkedIn post shown below

Your chance to win 100 Xmas Cards and Envelopes printed on an HP Indigo. The draw will take place on LinkedIn on the 17th.

The competition is perfect for budding designers or creative types 🤔

Choose from 100% recycled, Matt or Gloss Laminate



even a simple die-cut. If the winner can try to supply print ready artwork but our studio will be on hand to help!

Repost on LinkedIn to be entertaining

Find out more by clicking the image to the right to hear Warrick explain what it's all about

<https://www.linkedin.com/feed/update/urn:li:activity:7128281611057389568/>



[warrick@newmanthomson.co.uk](mailto:warrick@newmanthomson.co.uk)  
01444 480712 / 07810 520770

One Jubilee Road, Victoria Industrial Estate, Burgess Hill,  
West Sussex, RH15 9TL

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## Reverse Advent Calendar

### Burgess Hill Pantry

It has been a busy few months at The Pantry in Burgess Hill since we presented at the BHBPA networking event back in July. We have worked hard to be able to take on new members to reduce our waiting list and are now gearing up for the busy Christmas season.

#### **We need your help.**

Burgess Hill Pantry helps to soften the blow of the cost of living crisis for people in our local community who are finding things tough.

Burgess Hill Pantry works like a small food store and is stocked with surplus food from supermarkets and donations from individuals and local businesses. Members choose the food they want, pay £5 a visit, and get on average £25 worth of food, meaning a potential saving on their food bill of more than £1,000 a year.

It is a continual challenge to ensure The Pantry has sufficient stock to meet our ever increasing local demand. We currently have 230 members representing 392 adults and 286 children. The number of visits to The Pantry in Burgess Hill has increased by 43% in the last year.

We need your help this festive season to keep our shelves stocked to ensure 'no cupboard goes empty.'

#### **Here's how you can help:**

- Organise a food collection in your office/business. You could use the reverse Advent Calendar for inspiration.

- Make a one off financial donation
- Make a regular monthly donation



## Burgess Hill Pantry Reverse Advent

**DONATE AN ITEM A DAY TO THOSE IN NEED  
AND MAKE A DIFFERENCE THIS CHRISTMAS**

1 DEC Jar of Jam	2 DEC Biscuits	3 DEC Pot Noodle	4 DEC Coffee	5 DEC Baked Beans
6 DEC Pasta Sauce	7 DEC Tinned Fruit	8 DEC Teabags	9 DEC Custard	10 DEC Sweet Treat
11 DEC Shower Gel	12 DEC Ketchup or Brown Sauce	13 DEC Tinned Fish	14 DEC Washing Up Liquid	15 DEC Rice Pudding
16 DEC Tinned Meat	17 DEC Pasta	18 DEC Toilet Rolls	19 DEC Toothpaste	20 DEC Cereal

**PLEASE BRING YOUR COMPLETED CALENDAR TO  
THE PANTRY, 25-29 THE MARTLETS BURGESS HILL**

**WE ARE OPEN**  
 21 DEC 10-4 PM  
 22 DEC 9.30- 11.30 AM  
 23 DEC 10-12 PM

**OR AFTER CHRISTMAS  
WE RE-OPEN ON 2ND JANUARY**

**THANK YOU FOR YOUR SUPPORT !!**  
REGISTERED CHARITY NO 1191035



If you can help please contact us at [lizzie@bhlocalpantry.org](mailto:lizzie@bhlocalpantry.org) or on **07771 973862**.

If you would like to visit The Pantry we have an open afternoon from 12.30 – 16.00 on Saturday November 25th. You'll find us at 25 -29 The Martlets.

## The Town Centre Festive Market

**Come and join us!**

On Saturday 2 December from 10am-3pm Burgess Hill Market & Burgess Hill Community Crafters Market are combining forces to bring a Festive Market to Burgess Hill.

There will be a range of stalls including Handmade Crafts & Gifts, Barista Coffee, Mulled Wine, French patisserie, Christmas Trees, children's toys & wooden items etc on Church Walk ; as well as a wonderful variety of local Craft Makers in The Kiln (30-32 Martlets Shopping Centre).

On the day performances from The Rock Choir will take place at 11am, 12pm & 1pm, FREE face painting will take place in the Help Point from 11am-2pm, and Mid Sussex Radio will also be supporting.



Burgess Hill Market  
&  
Burgess Hill Community  
Crafters Market

# FESTIVE MARKET

Saturday, 2 December | 10am-3pm

Church Walk & The Kiln (30-32 The  
Martlets), Burgess Hill

- A variety of stalls, including Handmade crafts & Gifts, Pastries, Barista Coffee & Mulled Wine, Christmas Trees, Artwork & more!
- Live music from the Rock Choir  
11am, 12pm & 1pm
- FREE Children's Face Painting  
11am-2pm
- Supported by Mid Sussex Radio





Burgess Hill Town Council  
96 Church Walk, Burgess Hill, West Sussex, RH15 9AS  
[www.burgesshill.gov.uk](http://www.burgesshill.gov.uk)  
01444 247726

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## Your Opinions Sought

### WSSC Active Travel Consultation

In March on behalf of WSSC, MSDC published a Local Cycling and Walking Infrastructure Plan (LCWIP). This focuses on our key population centres and areas of growth, identifying where the greatest benefit could be achieved through new and improved active travel infrastructure.

West Sussex County Council have now developed the County-wide LCWIP and Active Travel Strategy based on all the LCWIPs from across the County which addresses the longer, more strategic connecting active travel routes needed from 2023 to 2036. This has been published for consultation and is open, **until 11.55pm on 15th November**, for your comments and feedback on the routes they have identified as high priorities for the next decade.

This Council at its meeting in September agreed to write to the WSSC Leader emphasising this Council's concerns over the lack of active travel networks between our towns.

Given the importance of active travel in achieving our commitments to net zero I would encourage all of us to respond to this consultation. Further information and the consultation survey are available on the WSSC website , where you will find the [Active Travel Strategy](#) and County wide LCWIP .





# Grow Digital

## Adopting of digital technologies

West Sussex Councils have commissioned a programme of support to progress the adoption of digital technologies in West Sussex small businesses.

The programme, called Grow Digital West Sussex is a series of free, carefully curated workshops, facilitated networking and 121 mentoring that is traveling across West Sussex between September 2023 to April 2024 to support local businesses on all things digital. It will provide opportunities for local businesses to improve their digital capabilities, connect with other businesses and receive 121 support. Each themed day will focus on four core areas.

During September businesses across the County benefited from a series of free workshops with lunch and networking included! Feedback from this first series of Grow Digital workshops has been fantastic and the next series in November is already selling out. Businesses are urged to be quick to secure a place. [BOOK NOW](#)

### The objectives of the programme are:

- Raise awareness among small business leaders of the business benefits of adopting digital tools
- Equip small business leaders with the knowledge, understanding and skills needed to adopt these technologies
- Support small business leaders to progress and complete digital adoption within their businesses
- Increase efficiency and productivity in West Sussex small businesses through increased digital adoption



A promotional graphic for Grow Digital West Sussex. It features a teal background with white text that reads: "GROW DIGITAL WEST SUSSEX INCLUDES A DAY OF FREE 121 EXPERT MENTORING TO BUSINESSES IN THE COUNTY." Below this, there is a handwritten-style note: "Some of our mentors" with an arrow pointing to three small portrait photos of individuals. At the bottom left is the "grow digital WEST SUSSEX" logo, and at the bottom right is a text box that says: "Simply attend a workshop day in any series (sept, nov or 2024) to qualify and apply!"



An infographic titled "GROW DIGITAL WEST SUSSEX FREE BUSINESS GROWTH SUPPORT". It features four circular icons representing the benefits: "MAKE MONEY", "REDUCE COSTS", "SAVE TIME", and "BE VISIBLE". Below these icons are the labels "WORKSHOPS", "NETWORKING", and "MENTORING". At the bottom, it states "SEPT 2023 - APRIL 2024".

Grow Digital West Sussex: Mid-Sussex  
Tue, Nov 21, 09:30  
East Court Mansion • East Grinstead

Grow Digital West Sussex: Crawley  
Wed, Nov 22, 09:30  
Freedom Works • Crawley

Grow Digital West Sussex: Horsham  
Thu, Nov 23, 09:30  
Brinsbury College • North Heath

All booking details on the EventBrite page - [CLICK HERE](#)

## Let's Go! Net Zero

## Going Green – What Could You Do?

Hot on the heels of 'Organic September' and then 'Recycling Week' in October the sustainability theme continues as we share tips and takeaways from the Let's Go! Net Zero programme.

Events held so far have seen businesses come together to learn from each other to kick-start or take further action in their journey to net zero. One of the main messages of the programme has been 'to do something' no matter how small and that these early steps often start to snowball growing into something much bigger.

The events have each had a focus on a particular sector and attendees have found the opportunity to network and share ideas with businesses in their sector or supply chain particularly useful.

A variety of resources have been added to the Let's Go! Net Zero webpages to help businesses navigate and simplify the wealth of information available, such as the FSB's [How to reduce waste in your small business](#) or the [downloadable toolkit](#) from Experience West Sussex on greening your tourism or hospitality business.



Events are happening across the County until Spring next year. Sign up to an event or be inspired by the experiences of other businesses seen in the [Case Studies](#), [Videos](#) and being shared by the [Green Business Champions](#).

To find out more and get involved visit <https://www.letsgonetzero.net/> and follow Let's Go! Net Zero progress via LinkedIn.



Let's Go! Net Zero is jointly funded by West Sussex County and the West Sussex District & Borough Councils, including Mid Sussex to help West Sussex businesses embrace sustainability and take advantage of the business benefits of going green.

## Time For A Change: Renew Your IT & Telecoms Strategy Now



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Penetration Testing

VoIP & Broadband

Computer Recycling



Acronis GOLD SERVICE PROVIDER



## Procurement opportunities at the Council

## Find out more

Mid Sussex is part of a shared procurement service which includes neighbouring Councils (Crawley, Horsham and Mole Valley as well as Mid Sussex).

The webpage [here](#) includes links to the Southeast Shared Services e-sourcing portal. All council opportunities above £50,000 are advertised on the portal which gives suppliers access to opportunities within the Shared Procurement Service as well as authorities from across Surrey, Sussex and Brighton & Hove.



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## November Networking

**The Autumn edition of the Growth Hub Network**

Our morning event next month



**Thursday 16th November from 8.30 -11.00am**

A Site Tour of Time 24

Time 24 are a £13 million Turnover Company with 200 staff at sites in Burgess Hill and the Czech Republic. A long established Contract Manufacturer Time 24 have, amongst other things, built the wiring and electromechanical Assemblies on over 30000 Rail Carriages, 500 Aircraft Simulators and 1000 Radiotherapy Machines. Anyone travelling on a Train to London from Sussex will be surrounded by Equipment built by Time 24.

Excitingly the Company is now building Control Equipment for three of the world's leading Semiconductor Manufacturing Equipment Manufacturers. This Equipment will be built in Fab Plants around the world making the current massive global demand for Silicon Chips. During their 36 year history Time 24 have had to reinvent the Company on a variety of occasions to adjust to market trends, threats and opportunities.

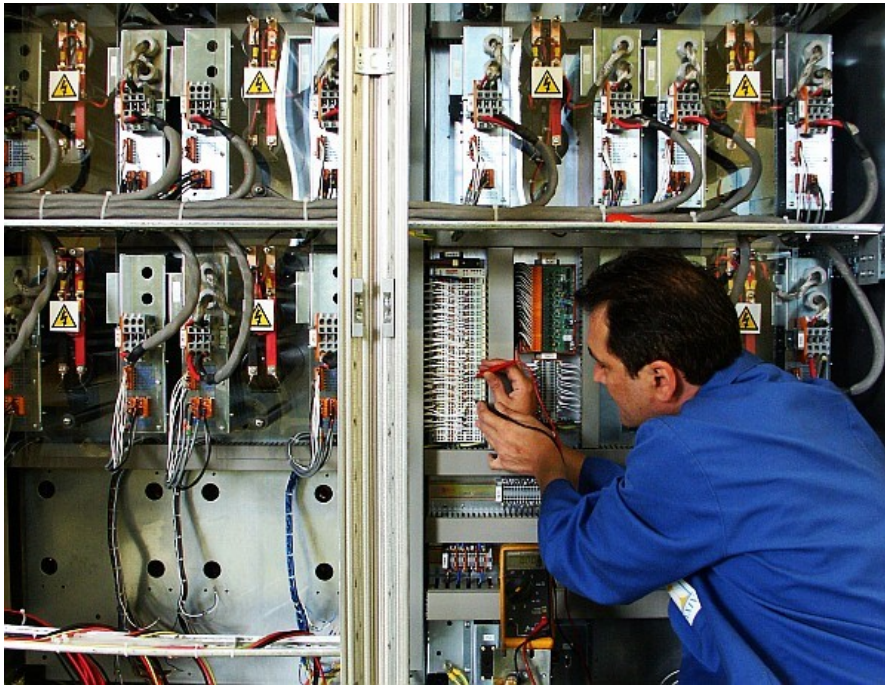
Presentation from David Shore, co-MD and co-founder of Time 24:

### **Their agile journey**

- The rapidly shifting digitised market.
- Future chip technology trends
- Retaining staff in a competitive environment







### Spaces are limited

We expect a great turnout for this event, there'll be plenty of time for networking but [book early](#) to avoid disappointment.

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## November Networking

**Porsche Centre Mid Sussex**

Our evening event next month

**Wednesday 29th November 5.30 - 8.00pm**

Dealer Principal Andy Crabbe will give a short presentation with updates about the dealership and the last few quarters.

During the event Porsche Centre Mid Sussex will be offering test drives in their Taycan electric models and the new Cayenne models.

Register for a test drive upon arrival.







For our last event at the Porsche Centre we attracted over 60 delegates.

Light refreshments will be provided courtesy of Porsche Centre Mid Sussex.

Members - **FREE**

Non-members - Only one event to meet the group before we ask you to join.

We will also have a short but very informative presentation from Emma Cleary, from Flexibility Matters.

**Are you ready for the new flexible working legislation?**



Book early to avoid disappointment, we anticipate a good showing of members.

Always use our booking system, this ensures you are listed on the delegate list we send out the day before and we'll have a name badge waiting for you when you arrive.

Visit our website: [Book Here](#)



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## December Networking

### The Christmas social gathering at The Woolpack

Tuesday 12th December from 4.30 onwards

This is always a popular event, and we expect those decorations from last year (see photo right), will have multiplied yet again...these tribble-like creations hanging from the ceiling remind me of this [Star Trek episode](#)

Many thanks to Dee & Lance and the super team at The Woolpack.

There'll be a selection of festive treats awaiting you, including their renowned sausage rolls!



## BHBPA Training Courses

### Discounted training delivered by Chichester College Group

These courses are delivered by the Chichester College Group and are all held at Haywards Heath College. Minimum numbers for these courses to run would be 10 delegates. The maximum number of delegates for the courses is 12.

#### Bookings:

For full details on booking these courses, and to claim your discounted rates, please see the BHBPA website: [Training](#)

#### Courses Details

Courses run from 9.30am to 4.30pm and all attendees receive a notepad, pen, and course materials to take away. On completion of the course attendees receive a College Certificate of Attendance.

#### Lunch provided

Haywards Heath College arrange refreshments and lunch for delegates.

#### Course Fee Payment

Courses will be invoiced by Chichester College Group (CCG) once the course has taken place. Invoices are sent via email.



**24/11/2023**

9.30 - 4.30

Haywards  
Heath College

#### Fire Safety – Course Outline

This training course has been designed to meet the needs of businesses to meet the requirement to have trained fire marshals and fire awareness training. Although we think fire is rare and will never happen to us, we will learn the harsh realities of the dangers posed by fire and the cost to businesses, should a fire happen. We also have practical's take place in "VR" immersive experience which is both challenging and fun in equal measure.

The following topics are covered: regulatory requirements, the Fire Triangle, emergency procedures, fire extinguishers, when not to tackle fires, new technology and practical immersive "VR" extinguisher training.

#### Discounted cost for BHBPA Members

This course usually costs £160 per delegate.  
As a BHBPA member **you pay only £105.50**



**19/12/2023**

9.30 - 4.30

Haywards

#### Excel for Beginners – Course Outline

This course is ideal for users of Microsoft Excel who wish to learn how to create and maintain their own spreadsheets. This course provides hands-on delivery, covering the following topics: saving and retrieving, changing the column widths, adding, subtraction, division, multiplication, totalling columns and rows, functions, comments, copying, formulas, absolute cell references, hiding columns and rows, inserting, and deleting rows, formatting cells, currency format, borders and shading, autofill, freezing and splitting and sorting.



**Discounted cost for BHBPA Members**

This course usually costs £160 per delegate.

As a BHBPA member **you pay only £95**



**13/02/2024**

9.30 - 4.30

Haywards  
Heath College

**Excel Intermediate – Course Outline**

This course provides delegates with further knowledge of Microsoft Excel and some of its more advanced features, enabling them to use a wider range of tools to help them with their day-to-day work.

The following topics are covered: range names, links, percentages, auto filter, charts, IF function, Sum IF, working with grouped spreadsheets, calculations involving multiple sheets, calculations involving multiple ranges, protecting sheets, object linking and embedding.

**Discounted cost for BHBPA Members**

This course usually costs £160 per delegate.

As a BHBPA member **you pay only £95**

For further details and to book any of these courses - [CLICK HERE](#)

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## Banner advertising in this newsletter

**We're made the banners larger!**

- 2024 March to May (3 months) - £180
- 2024 June to July (2 months) - £120
- 2024 Sept to Nov (3 months) - £180

Maintain high brand awareness with our weekly readership. Typically 300-400 'opens' across our membership week in week out, with many 'internal distributions' in the larger companies following that.

If you'd like to find out more, get in touch:

[richard.cox@bhbpa.co.uk](mailto:richard.cox@bhbpa.co.uk)

07393 728688

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To book any BHBPA events, or the events run by our members - [CLICK HERE](#)

## All Upcoming BHBPA Events

### New events coming soon

We will have another event we'll be announcing shortly for late October.

Would you like to give a presentation at one of our general networking events?

We are always interested to hear from you if you have a 10-15 minute presentation covering a pertinent business topic. To discuss this in more detail contact

[richard.cox@bhbpa.co.uk](mailto:richard.cox@bhbpa.co.uk)

**Thursday 16th November from 8.30 - 11.00am**

Growth Hub Network



Site Tour of Time 24  
**FREE** for all members

**Wednesday 29th November 5.30- 8.00pm**  
Porsche Centre Mid Sussex  
Test Drives & Networking  
**FREE** for all members

**Tuesday 12th December from 4.30pm onwards**  
BHBPA Christmas Social Networking  
The Woolpack  
**FREE** for all members

**Please ALWAYS book our events on our website.**

Whether it's an online event, or a site tour at one of our members, or a networking event at a venue. We need to know how many are attending. Spaces can sometimes be limited and we are finding increased demand. So book early!

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A banner for Fresh Display. On the left is the logo 'fresh' in white with a green swirl icon, and 'DISPLAY' in smaller green letters below it. To the right of the logo, the website 'freshdisplay.co.uk' is in green, followed by the phone number '01444 246546' and email 'sales@freshdisplay.co.uk' in white. The main text 'Bring your brand to life' is in large white letters. Below this, a list of services is separated by vertical bars: 'Portable Displays | Exhibition Stands | Event Branding | Office Graphics | Design & Print | Signage'. On the far right is a green and blue curved graphic element.

**fresh**  
DISPLAY

freshdisplay.co.uk 01444 246546 sales@freshdisplay.co.uk

**Bring your brand to life**

Portable Displays | Exhibition Stands | Event Branding | Office Graphics | Design & Print | Signage

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## Closing Remarks

**We want to hear from you**

We are keen to hear your stories, awards won, apprenticeships completed, sustainability improvements, your involvement with local schools and all and everything going on in various business parks in and around the town.

Let's celebrate your successes and achievements!

**Deadline for copy each week is Thursday noon.**

Contact me directly - [richard.cox@bhbpa.co.uk](mailto:richard.cox@bhbpa.co.uk)

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