

# Burgess Hill

## BUSINESS PARKS ASSOCIATION

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### Opening Remarks

#### **This week's summary**

I know of quite a few of you who had an extended 4-5 weeks away from work commitments. I did much the same, now back refreshed with plenty of new initiatives in the pipeline and several new members to introduce you to in the weeks to come.

#### **Networking reaps benefits**

Over time you'll develop many friendly business relationships that can bring unexpected opportunities. [Join us](#) at our next networking event on Tuesday evening on the 19th later this month, details below. Meanwhile the big combined event with HHBA, EGBA GDB and ourselves, being held in October, already has over 100 attending, it will be limited to 150!

#### **Fire Precautions**

We have an important message from West Sussex Fire Service (WSFS). We'll be making enquiries to WSFS about the effectiveness of fire hydrants on the Victoria Business Park (and other local business parks), following a member's reporting that there were issues with at least one hydrant when the premises of Capital Hair & Beauty burnt down early this Summer.

In a couple of weeks' time, we launch a range of heavily discounted courses (only for BHBPA members). These cover Excel and Adobe and are delivered by the Chichester College Group. These are expected to be held at Haywards Heath College.

One of these courses is a Fire Warden's course and will include a "VR" immersive experience which is both challenging and fun in equal measure. You'll hear more about all of these in a fortnight's time when we officially launch the course dates for the next three months both here and on our website.

#### **Gatwick Airport**

Following discussion with our Steering Committee, BHBPA was one of 36 local Business Groups which co-signed a letter of support for Gatwick Airport at the beginning of the month. You'll recall that in November 2022 we conducted a poll of support for this development across the entire membership, support was overwhelmingly positive. They now enter the next stage of the planning consultation, we have details on that and how you can express your opinions, further below.

#### **Jaffer Lokhandvala**

We begin with the sad news of Jaffer Lokhandvala's passing with some words from fellow BHBPA Board member Susan Fleet. Many from the local business community were in attendance at his memorial service last month.

Keep the stories coming in [richard.cox@bhbpa.co.uk](mailto:richard.cox@bhbpa.co.uk) or call **07393 728688**

Become part of the fastest growing business group in Sussex. [Join Here](#)

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## Jaffer Lokhandvala

The sad news that BHBPA member Jaffer had passed away met not only with shock but also immense sadness.

A few words from co-founder and Board Member of BHBPA, Susan Fleet.



Jaffer was just SO very special. Not just because he was a superb networker, but also a great guy. A real gentleman, in the old-fashioned sense of the word, because he was 'gentle'. A man with the utmost integrity and an innate ability to bring out the best in everybody he encountered. He was kind, reliable, and totally trustworthy.

Jaffer and I met – like most of our fellow members – at a networking meeting. My first impression was that Jaffer made me feel instantly at ease and as though I was the only person in the room. Everyone he encountered felt that way about him. A dear friend of mine said meeting Jaffer and experiencing his special qualities was the trigger to her joining the BHBPA.

Interestingly, it was only a few short years ago that Jaffer told his colleague he didn't see the point in networking! However, after his first experience, Jaffer didn't look back. He swiftly became a director of the Burgess Hill Business Parks Association and an ambassador for Gatwick Diamond Business. In truth, Jaffer became the King of

Networking.

Jaffer had an interesting and diverse career. After leaving university, he went to Cirencester Agricultural College and later joined Massey Ferguson's development programme which gave him the opportunity to realise his ambition to travel the world at their expense. This was followed by some big roles which included setting up and owning his own highly successful IT company, which he sold last year.

A few Jaffer facts... Not only was he a qualified ski instructor who taught numerous friends to ski, an accomplished sailor, as well as a qualified helicopter pilot. The tributes for Jaffer are still pouring in and Elaine has been bowled over by the love and respect for her husband.

Jaffer was a truly remarkable man - he was the most honest, generous, thoughtful, highly intelligent and kind person anyone could ever wish to meet. He made a huge impact on our local business community and will long be remembered as an exceptional friend and colleague.

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## September Networking

Time to dust off your networking clothes after the summer recess!

**Tuesday, September 19th**  
**5.00pm to 7.30pm at The Oak Barn**

Apart from plenty of time for networking, we'll have a short and informative demo of Full Fibre to the Premises (FFTP) recently installed on site.

Frank, from MCL will be running through how the 'big ISDN switch-off' could affect your business, and



**Frank Egleton**  
**Head of Telecommunications**

what you can do about it, as well as giving a demonstration of Burgess Hill's new super-fast broadband.

He'll also show you how you can maximise the use of super-fast broadband by using the right hardware, switches, routers and wireless access points. Everything you need to know to make sure your business is running to the best of its capabilities.

MCL is your local telecommunications business, offering businesses everything they need to for effective communication now future proofing their solutions for tomorrow

- Understand how the ISDN switch-off will affect your business.
- Get a demonstration on super-fast business broadband.
- Know how the right hardware can make a big difference.
- See how effective business communications can create efficiencies in your business.
- Get an understanding of fibre to the premises connectivity



### **Driving Golf Balls**

Fun starts at 5.00pm with 30 minutes driving golf balls at the Burgess Hill Golf Centre next door, or arrive for the 5.30pm start of the usual networking.

### **Booking Details**

When you book on our website - please write in the notes section if you'd like to be part of the golf session.

To book any of the upcoming BHBPA events - [CLICK HERE](#)

## **Fire safety legislation is changing**

**On 1 October 2023, changes to fire safety legislation will commence which may affect you**

A message from Abigail Link, West Sussex Fire & Rescue Service's Station Manager for Fire Safety:

If you are the responsible person for a small business, a small block of flats or a holiday let, you may have previously been exempt from the requirement to have a written fire risk assessment.

But from 1 October 2023, you will need to have a full, written record of your fire risk assessment regardless of the size or use of your building.

You can find out more on our [website](#). We will also be holding two free online Q&A sessions. Please use the links below to book a place:

[Monday 18 September, 1pm – 1.30pm](#)

[Wednesday 20 September 5.15pm - 5.45pm](#)



**Business fire safety legislation webinars**

**Section 156 of the Building Safety Act**

**NFCC**  
National Fire Chiefs Council

The banner features a document titled '2017 No. 156 REGULATORY REFORM ENGLAND AND WALES' with a red circle and a blue pushpin. It also includes the Fire and Rescue Service crest and the NFCC logo.

## Time For A Change: Renew Your IT & Telecoms Strategy Now



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## Better Business Broadband

**Join us on our Campaign for Better Business Broadband across Burgess Hill**

We ask all readers to assess their broadband connections. If we look at this collectively and can cooperate on timescales more effectively, we can create a greater aggregate demand that will encourage the necessary investment in equipment on the industrial parks of Sheddingdean, Victoria and beyond.

Collective action was a big mover in the formation of the association nearly 20 years ago, when we worked together to remove a persistent traveller problem on the Victoria Business Park. It is a big part of what BHBPA is about.

Whether you're a member or not and want to get involved in our Better Business Broadband campaign, we'd like to hear from you.

Contact: [richard.cox@bhbpa.co.uk](mailto:richard.cox@bhbpa.co.uk) or call **07393 728688**



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## October Networking

**Large Combined Networking Event**

**Free** for all members of BHBPA, HHBA, EGBA and GDB

We are delighted to invite you our collaborative meeting of [Burgess Hill Business Parks Association](#), [East Grinstead Business Association](#), [Gatwick Diamond Business](#) and [Haywards Heath Business Association](#)

- **Thursday 19th October from 6pm for an evening of networking.**
- **East Sussex National Hotel, Uckfield**

Complimentary drinks and canapes will be served on arrival and during the evening there will be a raffle giving you the chance to win an overnight stay for two including breakfast and a rhassoul treatment.

Meet like-minded businesspeople from all four of the local business support organisations.

We expect a great turnout for this event.

Book your ticket here - <https://www.eventbrite.co.uk/e/680873851017>

\*This is a ticket only event, please book as a member from one of the organisations listed above. If you are unable to attend, please cancel your ticket as spaces are limited.

# The power of Business Networking

Visit [hhba.co.uk](http://hhba.co.uk)



Collaborating and working together improves creativity, innovation and efficiency

## VENUE

EAST SUSSEX NATIONAL HOTEL,  
UCKFIELD, EAST SUSSEX, TN22 5ES



DATE  
19/10/23



TIME  
6-8PM

FIND OUT MORE AND  
REGISTER ON EVENTBRITE

Free for bhbpa/egba/gdb/hhba members only



**EGBA** | EAST GRINSTEAD  
BUSINESS ASSOCIATION  
CONNECTING & SUPPORTING LOCAL BUSINESS WITH LOCAL PEOPLE



**Burgess Hill**  
BUSINESS PARKS ASSOCIATION

For all our events including this one - [BOOK HERE](#)

## November Networking

The Autumn edition of the Growth Hub Network

Thursday 16th November from 8.30 -11.00am

**A Site Tour of Time 24 in Burgess Hill with presentation from David Shore.**



Presentation from David Shore, co-MD and co- founder of Time 24:  
**The Strategy of Growth**

- Evolution
- Adaptation
- Agility
- Staff Retention
- The Future

David will talk about the future as Time 24 work on a wide range of products for the world semiconductor (chips) industry.





For thirty five years, Time 24 have worked on some of the most prestigious electronic projects across Europe.

Their products are widely found on Trains, Commercial Aircraft, Military Aircraft, Defence Equipment, Oil & Gas platforms and precision medical equipment.



We expect a great turnout for this event, there'll be plenty of time for networking but book early to avoid disappointment.

[BOOK HERE](#)

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## Recruitment Workshop

### Late Summer Training Offer from Sherrards

Recruitment Workshop for HR & Line Managers  
Half Day Online or Face to Face In-House Training from only £80 per head

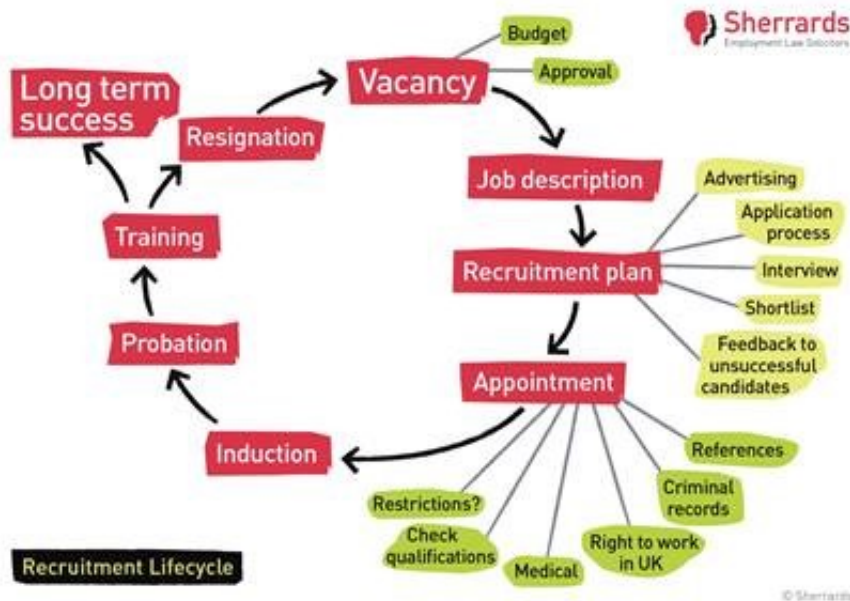
At Sherrards we offer an extensive catalogue of training and for our **Late Summer 2023 Training Offer** we are launching new, revised Recruitment Training.

There's no doubt that everyone's working lives have in some way been impacted over the last few years and recruiters from all industries have had to cope with shifting demands and have had to learn how best to manage major changes in the way we recruit and work.

Workplaces are continually evolving. Recruiters must embrace new ways of working and understand what is important to each generation. They need to adapt recruitment techniques to the modern candidate, embracing generational diversity and the desire for flexible working. Successful recruitment needs to balance effective existing strategies with new approaches and we will look at all these areas as well as the key legal aspects of the topic.

Today we are launching our Late Summer Training Promotion focusing on all aspects of Recruitment from creating an initial job description, where and how to advertise roles and

on to aspects such as training and how to handle exit interviews...in fact the whole recruitment cycle as detailed below.



**The content of the training will be as follows**

- Issues to consider when planning/executing a recruitment process
- Legal framework of recruitment & selection, including non-discrimination, disability questions and adjustments
- Job descriptions and job ads
- Interviewing – Best practice and Top Tips
- Contractual issues
- The workplace dichotomy – Insisting everyone returns to work vs the need for flexibility
- Generational diversity and requirements
- Legal pitfalls and how to avoid them
- Recruiting from overseas
- Employing remote workers based overseas

The training will include a series of case studies (our Employment Headaches) to explore how to deal with all the issues within the recruitment process and discussion from delegates will be actively encouraged throughout.

The course can be delivered either over Zoom or face to face and will run for approximately 2.5 hours with a short coffee break half way through. All attendees will receive a detailed delegate information pack.

**The benefits of choosing our Recruitment Training course include:**

Ensuring your HR team and managers know how best to handle all aspects of recruitment from the initial stages through to induction, probation and beyond.

By the end of the course all delegates will have learnt how to deal with the most important aspects of recruitment in a very practical, interactive way.

Excellent training can lead to increased job satisfaction, motivation and morale among your managers and increased efficiencies in your internal processes and procedures.

**Costs**

Online: The promotional cost of running this course via Zoom for up to 30 delegates is £2,400 + VAT. If you were to have 30 in attendance the cost is just £80 + VAT per delegate. The course would normally cost £2,800 + VAT so a booking within the promotional timeframe would save you £400 + VAT.

Face to Face: The promotional cost of running this course face to face at your premises

for up to 30 delegates is £2,700 + VAT. If you were to have 30 delegates at the cost is just £90 + VAT per attendee. The course would normally cost £3,100 + VAT so a booking within the offer timeframe would also save you £400 + VAT.

Please note this offer is designed to run as an in-house course for up to 30 delegates and is not currently available for individuals to attend as an open course.

The offer is valid for any bookings made within August and September 2023 but the training can be delivered at any point between now and the end of 2023. If you decide to go ahead with the booking I will arrange a call with you to ensure that the course is adapted to your organisation.

If you have any questions on the content or the costs of the training please send me an email [sarah@sherrardslaw.com](mailto:sarah@sherrardslaw.com) or call the main office number on **01273 834120**.

We look forward to receiving your bookings!

[www.sherrardslaw.com](http://www.sherrardslaw.com)



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## Downlands Community College

### Business Breakfast

You are invited to our next Business Breakfast at Downlands Community School on 31/10/23. We hope to see you there.

Please RSVP to me, including any dietary requirements.

[HSpahiu@downlands.org](mailto:HSpahiu@downlands.org)

A flyer for a Business Networking Breakfast. The top left features the STEM Learning Sussex & Surrey logo. The top right features the Downlands Community School logo. The main text reads: "Business Networking Breakfast", "As a community school, we are pleased to have the opportunity to bring together local businesses, large and small.", "Please join us for breakfast and grow your business at our free networking event.", "Tuesday 31st October 2023", "8-10am", "STEM Suite", "Downlands Community School", "RSVP to", "hspahiu@downlands.org". The background is decorated with autumn leaves and images of pumpkins and coffee.

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## Gatwick Airport

### The Northern Runway Plans



Following the acceptance of the Gatwick Airport Northern Runway Project Development Consent Order Application for examination by the Planning Inspectorate on 3 August 2023, you can now register with the Planning Inspectorate and provide a summary of your views of the application by submitting a 'Relevant Representation' (giving notice of any interest in the application) to become an Interested Party.

Please complete the form at

<https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/TR020005/register/register-have-your-say/>.

Please note that the deadline for registering as an interested party is **29 October 2023**.

If you are registering yourself as an individual you will need to enter:

- full name (published)

- address, email address and telephone number (not published)
- comments about the project (published)

If you are registering on behalf of an organisation you work for you will need:

- your full name & the name of the organisation you work for (published)
- your work address, email address and telephone number (not published)
- comments about the project (published)

The Inspectorate requests that “your comments must be about what you consider to be the main issues and impacts”. These can, of course, be positive so please do register to show your support.

Once registered, you will be kept informed of progress of the Examination of the Application and will have the opportunity to provide further representations during the Examination phase.

There is further information on this at [Advice Note 8.2: How to register to participate in an Examination | National Infrastructure Planning \(planninginspectorate.gov.uk\)](#).

If you would like further information on the Proposals then you can find this at <https://www.gatwickairport.com/business-community/future-plans/northern-runway/>,

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## Banner advertising in this newsletter

**We're making the banners larger!**

- December to February (3 months) - £180
- March to May (3 months) - £180
- June to July (2 months) - £120

Maintain high brand awareness with our weekly readership. Typically 300-400 'opens' across our membership week in week out, with many 'internal distributions' in the larger companies following that.

If you'd like to find out more, get in touch:

[richard.cox@bhbpa.co.uk](mailto:richard.cox@bhbpa.co.uk)

**07393 728688**

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To book any BHBPA events, or the events run by our members - [CLICK HERE](#)

## All Upcoming BHBPA Events

**New events coming soon**

We will have another event we'll be announcing shortly for late October.

Would you like to give a presentation at one of our general networking events?

We are always interested to hear from you if you have a 10-15 minute presentation covering a pertinent business topic. To discuss this in more detail contact

[richard.cox@bhbpa.co.uk](mailto:richard.cox@bhbpa.co.uk)

**Tuesday 19th September from 5.00 - 7.30pm**

The Big ISDN Switch Off

The Oak Barn Restaurant

**FREE** for all members

**Thursday 19th October from 6.00pm**

The Power of Business Networking

A joint event for members of BHBPA, HHBA, EGBA & GDB

East Sussex National

Members only - **FREE**

**Please use this eventbrite booking form:**

<https://www.eventbrite.co.uk/e/680873851017>

**Thursday 16th November from 8.30 - 11.00am**

Growth Hub Network

Site Tour of Time 24

**FREE** for all members

**Please ALWAYS book our events on our website.**

Whether it's an online event, or a site tour at one of our members, or a networking event at a venue. We need to know how many are attending. Spaces can sometimes be limited and we are finding increased demand. So book early!

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A dark blue banner for Fresh Display. On the left is the logo 'fresh DISPLAY' with a green leaf icon. To the right of the logo are the website 'freshdisplay.co.uk', phone number '01444 246546', and email 'sales@freshdisplay.co.uk'. The main text reads 'Bring your brand to life' in large white font. Below this, a list of services is separated by vertical bars: 'Portable Displays | Exhibition Stands | Event Branding | Office Graphics | Design & Print | Signage'. A green leaf graphic is on the far right.

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## Closing Remarks

**We want to hear from you**

We are keen to hear your stories, awards won, apprenticeships completed, sustainability improvements, your involvement with local schools and all and everything going on in various business parks in and around the town.

Let's celebrate your successes and achievements!

**Deadline for copy each week is Thursday noon.**

Contact me directly - [richard.cox@bhbpa.co.uk](mailto:richard.cox@bhbpa.co.uk)

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*BHBPA Ltd. c/o Lea Graham Associates  
Hillcrest House  
84 Valebridge Road  
Burgess Hill  
RH15 0RP*

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