

Burgess Hill

BUSINESS PARKS ASSOCIATION

Opening Remarks

A busy few weeks with a run of events

We reported on the Bio-Productions tour last week and this week we had our AGM. It's a requirement of our constitution and we wanted to have a live event, previously thwarted by covid restrictions in January. From both events the consensus has been overwhelming. It's great to be able to have face-to-face meetings again.

Quite a different mix of people at these two events. We've also got our monthly ZOOM event happening next Tuesday, it's just one hour from 4.00pm...and it's getting its own set of fans and regular attendees. The week after that, on Tuesday the 15th, we have our annual Quiz night...I sense some intense rivalries building between some of the teams! Still a few places available. Remember to always book events on our website, details of events can be found at the end of this newsletter. Typically there's one live event and one zoom event every month.

Deserving praise

A very well drilled and organised Front-of-House team at The Oak Barn this past Wednesday must be mentioned. In the busy hub-bub of the end of service for lunch, there was an extraordinary choreography of tables and chairs, a procession of wonderful savoury and sweet confections and, all of a sudden, there was a buffet, magically laid out by a team skilled in being both attentive and discrete. A warm thanks also to Mark Collins, owner of The Oak Barn, for generously hosting the event. There may be roadworks in that part of town, but don't let that stop you visiting [this beautiful venue](#).

In other news this week

In the rest of this issue we have an eclectic mix of news from our members and some important announcements regarding the ongoing crisis in Ukraine and how that can affect your business.




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Report from our Annual General Meeting

A statement of Our Purpose



We had a brief introduction from our Chairman, Mark Jackson (seated), followed by a presentation from Chief Exec. Richard Cox. That's me explaining something our Steering Committee has been discussing fervently of late, a definition and statement of Our Purpose. We've identified some key words:

- Representation
- Collaboration
- Learning
- Community
- Support
- Consultative



Perhaps I could add another to that list - innovation. These key words weave through the various narratives of what we are doing.

I mentioned our recent lobbying for road improvements on the Victoria estate and efforts to prevent the temporary closure of Cuckfield Road.

The association is leveraging our bargaining power in the provision of EV charging bays across some of the largest private car parks around Burgess Hill.



Our out-reach to schools is key to how we connect with the community. Our work placement programme will be announced in next week's newsletter.

I spoke also of our collective focus to achieve common goals. Burgess Hill and its large industrial-business parks can become known as a centre of excellence for a sustainable future

Here's Julie Withers from Flexibility Matters listening intently to Wendy Agate from St Peters & St James Hospice.



Our membership is growing, three new members will be announced in upcoming editions of this newsletter and others are expected soon. I also talked about our increasing social media presence. [Join our LinkedIn BHBPA group here.](#)

Three members of BHBPA's board: David Shore, Time 24, Matt Needham, Galloways and Mark Jackson, HPC.

Earlier, Matt had concluded our presentation with a positive financial report

for the past year 2021.



There was also a lively discussion from the room when we opened up the meeting for any other business. We'll be taking all of that on board. Among other points, Paul Noble (Paul Noble Photographic) and Alix Bell (The Escape Club) suggested using more youth orientated social media such as TikTok to promote the work placement message.

Thank you Mark and your fabulous team at The Oak Barn. What a variety of tasty treats, greatly appreciated by all our attendees.

Help us create some video content

We will be creating a short video presentation to promote our Work Placement Programme

With the generous support of [Paul Noble Photographic](#)

We are looking for some volunteer companies to allow our videographer and his young team to come in and shoot a few seconds of footage showing a young person (about 15 years old) in the sort of environment you'd expect from a work placement, in a factory, or sitting in your office looking busy!

Do you have a son or daughter of that age that could come into your place of work, at a specified time, to be part of this video presentation?

This will be part of our own promotional campaign to encourage our members to take up these placements. Importantly, we hope to use it in all local schools as part of that programme.

These presentations would have to be easily accessible/digestible/meaningful to this younger audience. We will create short 30-60 seconds runtime videos, shot in a lively engaging production, with a young presenter, mixed with B-Roll footage of students visiting/exploring/experiencing/engaging with three or four different companies within the BHBPA.

The finished edited videos, complete with titles, captions, logos, background music etc. would be output for TikTok, Snapchat & Instagram specs.

We are moving very quickly on this, please don't delay to contact me and we will make the necessary arrangements, we'd like to get going by next week .

Don't hesitate. Email me now: richard.cox@bhbpa.co.uk

Bio-Productions is buzzing about bees!

Bio-Productions is keeping bzzz-y in their mission to help the environment, after adopting a beehive at SW Honey Farm in Chichester, West Sussex.



'Our team are absolutely buzzing,' says Angela Gill, MD. '80% of wildflowers in Europe need to be pollinated by bees, so we felt it's really important to step up and help the bees do their jobs! We really hope other BHBPA members will join us to make this project really fly.'

To get involved with the project, you can adopt a beehive for just £280 a year. To sign up, visit swhoneyfarms.com



www.bio-productions.com

01444 244000

Help a bee - [CLICK HERE](#)

Auditel - your Carbon Neutral Partner

UK cost and procurement consultancy Auditel offers carbon solutions with BSI partnership



Our Mission... To help organisations become Carbon Neutral in a measurable, meaningful and potentially self-funding way.

Following a two-year development programme, the UK-wide consultancy network has repositioned itself as The Cost, Procurement & Carbon Solutions Company. Auditel will continue to offer its cost and procurement expertise alongside the addition of a carbon management and solutions service, helping organisations not just to navigate their path to Net Zero, but to fund it through cost savings.

Auditel has also partnered with the British Standards Institute to independently verify that an organisation has met Carbon Neutral credentials through its PAS2060 verification framework. Auditel carbon specialists now hold the title of BSI Associate Consultant. Auditel was originally founded in 1994, to primarily service the cost and procurement needs of SMEs in utilities and energy spend. Over the years, it has expanded its services and expertise across multiple indirect spend categories such as fuel, telecoms, waste, packaging, transport and many more.

Auditel are now able to provide organisations with a blend of cost, procurement and carbon solutions - measuring carbon, identifying savings and reducing costs in an organisation to offset or part-fund the cost of getting to a verified Carbon Neutral status through their

partnership with the British Standards Institute. Auditel partnered with the BSI as it offers an independently verified framework that certifies carbon reduction, the only viable option to establish integrity in the process.

Auditel is already working with both new and existing clients in its portfolio, finding solutions to reduce carbon emissions as well as fund them.

For more information contact Ian Hopping

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PVL wins major Police Fleets contract



We are delighted and proud to announce that we have won the major Southwest Police Livery Tender! This competitive contract win for PVL brings almost **a third of the UK Police Fleets** into our custom, adding to the significant number of emergency service fleets and specialist converters that we already supply. The contract recognises our quality and ability to support fleets with not just new livery kits, but also the supporting parts required throughout their operating life.

This is a fantastic win for PVL and a great opportunity to strengthen our position as leaders in this market and protect and grow jobs for the coming years. It also follows on from retaining the Welsh Police contract last year and other success in the commercial and highways sectors of the business as we continue to grow.

"We are not satisfied to stand still and are driven by the ethos that we can always be better, improve our offering and increase our knowledge to save more lives on the roads. We will continue to do that because that's what makes PVL stand out." – Nick Broom, CEO

An advertisement for MCL Telecom. It features a central image of a laptop, a smartphone, and a tablet displaying communication software. To the right, there is a pink icon of a telephone handset and a pink icon of a laptop. The background is a light orange color with a wavy pattern.

£12.50 PER HANDSET, PER MONTH
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RECORDING STORAGE

The logo for MCL Telecom, consisting of the letters 'M', 'C', and 'L' in a stylized font, with 'TELECOM' written below them.

Be prepared for cyber threats

The Cyber Resilience Centre for the South East works with local Universities and the Police forces in Thames Valley, Sussex, Surrey and Hampshire.



Following the distressing news surrounding the invasion of Ukraine, Lindy Cameron, CEO of the National Cyber Security Centre (NCSC) has advised that all UK organisations should protect themselves from cyber threats that may come as a result.

Whilst it might seem unrelated and you may question why a war 2,000 miles away in eastern Europe is relevant to your business, Lindy advised how cyber-attacks do not respect geographic boundaries and that UK businesses are being targeted by overseas criminals on a daily basis. These attacks may affect your supply chain or one that you are apart of, so the attack doesn't always have to be directly aimed at your business for you to feel the impact.

As the crisis escalates we anticipate more cyber-attacks with UK businesses potentially being caught in the conflict. It's impossible to predict how this conflict might effect UK businesses, but preventative measures should be put into place to help protect your business against any cyber fallout.

To support your business at this time, we would like to remind you of our Cyber Incident Response Plan, which we actively encourage you to download and add to existing business continuity plans or use to create one.

We would also recommend that you download the Cyber Security Guide for Small Businesses published by the [National Cyber Security Centre](#) to help you better understand the threat and practical steps you can take to mitigate.

Should you become the victim of an attack, there is guidance on how to report available on our website and as always our friendly team are here if you need us.

Take care,
Andy Richardson
Director of The Cyber Resilience Centre for the South East
<https://www.secrc.co.uk/>

[Report a cyber crime - CLICK HERE](#)

Export Control Joint Unit

Russian Sanctions - further guidance on suspensions



Department for International Trade

Please see [Notice To Exporters 2022/03](#) informing about suspensions of all extant and new strategic export licences for dual-use items to Russia. A number of open general export licences have also been amended to exclude Russia as a permitted destination.

Please look out for further NTEs from the Export Control Joint Unit with additional sanctions legislation which may also affect other exports.

As a business it is your responsibility to read the guidance and take appropriate action.

Export Control Joint Unit

2022 Year End Tax Planning

Director Salary Increase April 2022



As we move towards the end of the 2022 tax year, it's an opportunity to review your dividends and salaries before 5 April 2022.

2022 Tax Year End Planning

As you're aware, there's an increase of 1.25% to dividend tax and national insurance effective from 6 April 2022.

This may mean you'll want to take more dividends in this tax year than usual, if you have sufficient profits.

Sole traders and partnerships may wish to delay investment plans to save the higher Class 4 national insurance rate.

Please see our latest Blog providing more details: [On The Spot Accountants Blog - 2022 Tax Year End Planning](#)

Director Salary Effective From 6 April 2022

This is to confirm that although income tax thresholds have remained the same, our recommended monthly director salaries increase slightly from £736 or £1,047 to £758 or £1,047.

Therefore, where we recommend the lower director salary, please increase your monthly standing orders with effect from the end of April 2022 from £736 to £758.

Paula Tomlinson BFP FCA CTA

Founder and Director

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01444 882677

onthespottax.co.uk

A British Record and a PB for Aneela!

Qualification for British Championships in Manchester in July 2022.



My sporting journey took a new turn last Saturday when I returned to competitive powerlifting after two years out. Only 1 month back training and I decided to take part in the ABPU British Powerlifting Qualifier in Eastbourne and I'm thrilled to share that I set a new Masters British bench press record of 55kg, in my age and weight class! Add to this my 80kg squat and 100kg deadlift totals,

Not bad for a creakier and older Aneela.

My head and heart switched on a month ago, and my focus returned enabling me to train 5 times a week. Getting up at 5am and training whilst still pitch black outside takes a certain resolve and dedication, but as it's something I truly enjoy I remain motivated and wanting more! It's addictive.

I'm the fittest, strongest and most committed I've ever been, and working with 3 specialist coaches in bodybuilding, powerlifting and flexibility I pushed way past what I thought were limits.

I'm straight back into training and can't wait for the British Championships in 4 months time!

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Burgess Hill Business Club

Bennett Oakley's networking group meeting at BN6 Craft Beer and Tap

Bennett Oakley are excited to announce a slight change to the monthly business club event. They have teamed up with BN6 Craft Beer and Tap to offer an evening of networking and beer tasting with some fantastic local produce on offer to soak up the beer!

Please join them on Wednesday 30th March 2022 from 5pm for a 5:30pm start.

BN6 Craft Beer and Tap is a new addition to Hassocks High Street offering a range of cask and keg beers from local breweries across Sussex. The tap room itself is an open and inviting setting and we are excited to be able to offer our members an opportunity to check out the venue and sample some fantastic beers and food. Fleur and Duncan at BN6 have kindly agreed to host the evening and will be talking us through each sample beer.

Tickets for the event can be found on Eventbrite and cost £18 each. That £18 includes:

- A welcome drink upon arrival
- 5 tasting beers with an overview of each one (1/3 pints each)
- Local charcuterie to soak up the beer

Arrival will be from 5pm for a welcome drink and networking with the beer tasting itself starting at 5:30pm. The tasting will take just over an hour and the BN6 bar will be open afterwards for those that would like to carry on.

Please grab your tickets from the link below.

If you would like to sponsor a future event or would like to invite additional guests, please contact Samuel Cash at sc@bennettoakley.co.uk

[Book your place - CLICK HERE](#)

The National Minimum Wage and National Living Wage

Make sure you're paying the new rates correctly



If you haven't already, you should:

1. Find out the new rates of pay on [GOV.UK](https://www.gov.uk).
2. Ensure you are ready to make the necessary changes to your (and/or your clients') payroll arrangements.

National Minimum Wage – how to make sure you're paying the new rates correctly

HMRC is offering live webinars in March to explain the upcoming rate rises, including when exactly you should start paying the new rates.

[Choose a date and time to attend](#)

Upcoming BHBPA Events

Would you like to give a presentation at one of our general networking events?

We are always interested to hear from you if you have a 10-15 minute presentation covering a pertinent business topic. To discuss this in more detail contact richard.cox@bhbpa.co.uk

Tues 8th Mar 4.00-5.00pm
2nd Tuesday of the Month - ZOOM

NOTE - Date Change

Tues 15th March from 7.30 to 10.00pm

Annual BHBPA Quiz Night - a very popular event

Book now to avoid disappointment - numbers for this event are growing quickly

Arrive for 7.30 to settle down for a 8.00pm start to our Quiz Night.

Teams of six, or join with other members on the night. Treat your own team to a fun, lively and friendly night of questions and answers. There is a £5 entry fee per person, payable on the night. This includes a chilli nacho supper (vegetarian option available). Proceeds will go to St Peter & St James Hospice

Please ALWAYS book our events on our website.

Whether it's an online event, or a site tour at one of our members, or a networking event at a venue. We need to know how many are attending. Spaces can sometimes be limited and we are finding increased demand. So book early!

For all events - [CLICK HERE](#)



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Closing Remarks

We want to hear from you

We are keen to hear your stories, awards won, apprenticeships completed, sustainability improvements, your involvement with local schools and all and everything going on in the various business parks around the town.

Let's celebrate your successes and achievements!

Contact me directly - richard.cox@bhbpa.co.uk

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