

Burgess Hill

BUSINESS PARKS ASSOCIATION

Opening Remarks

Another site tour of one of our members has been organised

We are pleased to announce our latest event, on Friday the 29th April. We'll be having a site tour of one of our largest members [HPC Precision Engineering](#). We are sure this will see a lot of interest, so book early to avoid disappointment, see at the end of this newsletter for details on all events coming up.

Talking of events, this week we held our Quiz night, there's a short commentary below. As regular readers will know, over the last few weeks we've had a very busy calendar and next week we are launching the (MSSW) [Mid Sussex Science Week](#) (invite only event). This is coming about through the generous provision of staff time to help spark interest in STEM (Science Technology Engineering & Maths) for 10 year old primary students. We have some great ambassadors for STEM now on board and on the big day here in Burgess Hill, later in June, we have organised a wide range of STEM activities. We have robots and a solar car that completed the [Bridgestone World Solar Challenge](#), driving 3000 kilometres through the Australian outback. We are topping that off with a session that makes coding fun!. Thank you to our first sponsor [Carpenter Box](#)

But we need more sponsors. We expect the main event to attract good media coverage, you'll be acknowledged on both the MSSW and the BHBPA websites and you'll get more mentions in future newsletters. Your sponsorship will enable us to deliver a truly exceptional and inspiring event for all the children involved. If you'd like to help out, contact me on **07393 728688** or richard.cox@bhbp.co.uk

In the rest of this week's communication there's a testimonial on the value of work placements (more on these in coming weeks) and we have a number of useful guides provided by the office of Mims Davies MP. In addition, there's a report from the Bank of England on trading conditions last quarter and finally, but very important, an urgent call to apply for COVID related support grants from Mid Sussex District Council - you must apply by midnight tonight - see below.



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And the winner is...

The team from Time 24 joyful at winning our Quiz Night



David Shore and the Time 24 team

Big thank you to Lance & Dee and their crew at The Woolpack. With 56 participants there were ultimately ten runner up teams on our quiz night. The tension as the last scores were being announced was palpable, it was a close run thing, I rued not paying more attention to legs in my studies... Time 24's team were declared victors and shortly after I asked team representative David Shore for a few words...

"Another tremendous night by the BHBPA and hopefully raising good money for St Peter & St James Hospice. In winning we were subject to some good fortune. Ray Gabriel one of our Quality Engineers is a world renowned expert on Tarantulas (no seriously!) and is also a bit of an expert on all things zoological.

So the round on 'legs and legless' played right into his hands (or legs) whilst most teams struggled on that one. Let's face it just how many people know how many legs a Butterfly has? Ray of course. A superb evening, well done to all who supported it"

A thank you from St Peters & St James Hospice

We raised £280 this week from our Quiz Night



St Peter & St James Hospice

Hospice care in the heart of Sussex

Thank you for organising the quiz last night, it was really good fun and I even got a few questions right which impressed my son!

I am pleased to let you know that the total amount raised was £280 a fantastic amount

We really appreciate the support the Association gives the hospice and I look forward to meeting up again soon either on screen or in person.

Best wishes

Wendy Agate
Community Champion

The value of providing Work Placements

A testimonial from one young person starting out on her career



**Rosie Alderson - Paralegal
Sherrards Law**

In July 2018, I completed one week of work experience with Sherrards Employment Law Solicitors, a specialist employment law firm based in Albourne, West Sussex.

I became familiar with research databases such as Practical Law as well as court documents. This included witness statements, the Claimants particulars of claim and the Respondents grounds of resistance and I noted any protected characteristics raised by the Claimant relating to the Equality Act 2010.

I was also encouraged to provide my thoughts on the cases I had reviewed. Upon completing this work experience and wanting to gain experience in other areas of law I worked at another firm. Of the areas which I completed work experience in, I enjoyed working in employment law the most.

In September 2018, I started studying Law with Criminology at the University of the West of England and decided to major in Law. During the first year of university, I contacted the Principal of Sherrards and asked whether there were any projects I would be able to participate in to gain further work experience. I stayed in touch with the firm throughout my three years attending university and asked their thoughts on what modules to choose for my

course and what roles to be applying for after university. The firm advised me on any queries I had relating to my career choices, and they were incredibly supportive.

In May 2021, the firm informed me that they had a paralegal position available and asked if I wanted to join their team. Having made them aware of a deadline in August for a piece of coursework, the firm was very accommodating and granted me time off for study leave. In September 2021, I graduated from university with an Upper Second-Class Honours.

My role as a paralegal involves dealing with our clients directly, answering any incoming calls and directing them to the correct person within the firm. I attend meetings and answer any queries relating to our client's court hearing or any legal research points they may need clarification on. I draft legal documents, such as settlement agreements and COT3 wordings. I have conducted legal research for Sherrards Academy, a training course provided to our clients on different aspects of employment law in the workplace, from discrimination and harassment to the process of grievances and disciplinaries. I also assist with preparing for court cases, this includes creating case files, redacting confidential information from documents, liaising with the Claimants' solicitors and clarifying case management orders with the tribunal. I have enjoyed building positive relationships with both clients and colleagues.

I am currently working at Sherrards and will begin the SQE training course in June 2022 alongside a Masters degree. I will be graduating in March 2024 and shortly after I hope to qualify as a solicitor. It is important to stay in contact with the companies or firms you have completed work experience with, not only will you make fantastic contacts, but it may well result in future job opportunities.

Helping Primary Schools in Burgess Hill

A request from London Meed

London Meed Primary is one of several primary schools involved in our [Mid Sussex Science Week](#). In the meanwhile they have sent out a request for donations for their Forest School.

The focus is to equip their Forest School for outside learning. Forest Schools can increase a child's confidence and self-esteem through exploration, problem solving, and being encouraged to learn how to assess and take appropriate risks depending on their environment. Learning outside the classroom also supports the development of healthy and active lifestyles by offering children opportunities for physical activity, freedom and movement, and promoting a sense of well-being.

Any item that can be donated will enhance a child's education and promote a sense of well being. After the past two years, this is so important for our children.

They need:

- Sturdy wooden cable reels
- Planks of wood all sizes
- Toy construction vehicles (diggers, cranes etc) / cars / trucks
- Wooden pallets in good condition both with gaps and fixed together
- Fake grass / Astro off cuts
- All sizes of wood slices
- Wooden crates (like apple crates)
- Picnic blankets with waterproof under layer
- Outside mirrors (or mirrors that can be utilised outside)
- Tyres

Would any of local businesses be able to help?

We'll come and collect if that makes it easier.

Contact me direct:

Alix Bell | Vice Chair | The Escape Youth Club

07796 442020

www.theescapeyouthclub.com



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Your Final Call

Has your ratepaying business been affected by COVID19, but you have not yet been eligible for funding?



The COVID19 Additional Relief Fund (CARF) supports businesses affected by the pandemic who are ineligible for existing COVID related business rates reliefs.

You only have until midnight 18 March to apply so please get your application in before it's too late.

You can apply online now at <https://lnkd.in/eD6znXzV>. Additional information is available at <https://lnkd.in/dw3UMmRs>.

This is also the final week for businesses to apply for Omicron Hospitality and Leisure Grants of up to £6,000.

Apply before midnight on 18 March at <https://lnkd.in/e4efURm>

Further details can be found at <https://lnkd.in/eejNptD> and if you have any questions please contact us at businesssupport@midsussex.gov.uk

This is also the final week to claim an additional restrictions grant (ARG) for Mid Sussex DC based businesses which is a discretionary grant and non business ratepayers can apply. **We close for applications on Friday 18th March 2022 at midnight.**

Applications must be made online at <https://lnkd.in/e4efURm>. Further information is available at <https://lnkd.in/dSNnrRQa>.

Do please apply before its too late.

Latest report from the Bank of England

Bank of England Agents' Summary of Business Conditions Q1 2022

The latest Agents' Summary of Business Conditions was published yesterday. The link below is to the summary page on the Bank of England website, and to the full pdf document:

[Read the PDF document - CLICK HERE](#)

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- [Commis Chef Level 2](#)
- [Senior Production Chef Level 3](#)

By combining working and learning, an apprenticeship gives your employees the opportunity to gain new skills, experience and a nationally recognised qualification.

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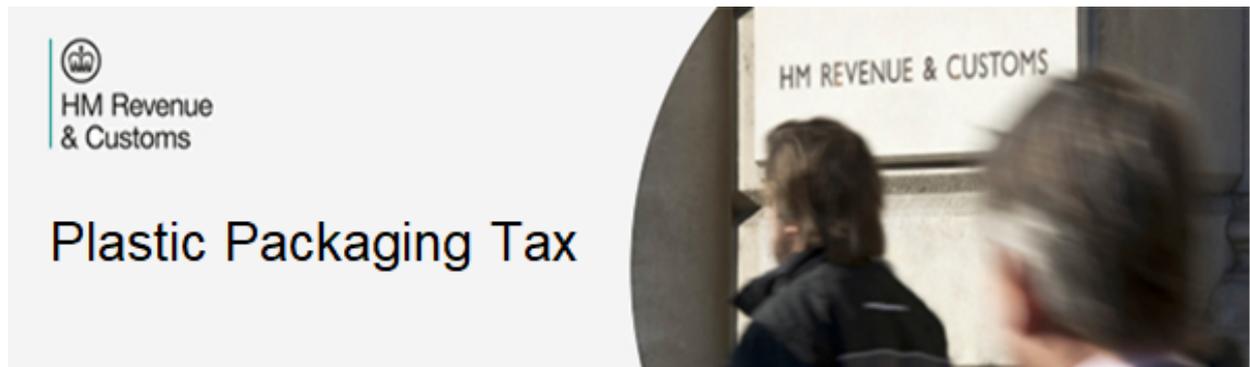
[Speak to us](#) about apprenticeship funding.

[View Business and Management Apprenticeships - CLICK HERE](#)

[View Hospitality Apprenticeships - CLICK HERE](#)

Plastic Packaging Tax

In under two weeks' time, on 1 April 2022, the UK Government will introduce the Plastic Packaging Tax (PPT)



Below we are sharing some helpful reminders with you, including links to our upcoming webinars and updates on guidance and step by step guides.

In under two weeks' time, on 1 April 2022, the UK Government will introduce the Plastic Packaging Tax (PPT)

Helpful reminders ahead of 1 April 2022

- The new Plastic Packaging Tax (PPT) comes into force on 1 April 2022. From this date if you manufacture or import plastic packaging you must check if you are liable for PPT. You will have 30 days to register for the tax from the date you become liable
- Go to [GOV.UK](https://www.gov.uk) and check the steps to help you decide if your business is liable for PPT
- Nobody will need to file a PPT return or pay the tax until July 2022 at the earliest, however you may need to register before this point.

PPT will incentivise businesses to use recycled plastic in the production of plastic packaging. Manufacturing or importing 10 tonnes or more of plastic packaging containing less than 30% recycled plastic will be taxed at £200 per tonne. Businesses over the registration threshold who already include recycled plastic in their packaging will still need to register but will not pay any tax.

Important: reminder of importer responsibility

Businesses who import plastic packaging need to check who is responsible for complying with and paying PPT. This is unlikely to be the suppliers. For example, a UK based retailer imports goods from a German food manufacturer. The retailer is the consignee and in control of the import, so are the businesses who will need to register for the tax where they pass the 10-tonne registration threshold. If businesses import finished plastic packaging components using incoterms, they will need to agree with the other business about who is responsible for including the details on their Plastic Packaging Tax return and paying the tax.

PPT webinars

We are hosting a further round of PPT webinars next week which offer an opportunity to learn about the tax first-hand and ask questions directly to HMRC. The webinars will cover an introduction to PPT, as well as the administrative and technical aspects of the tax.

[Introduction to Plastic Packaging Tax](#)

Tuesday 22 March – 11.45am to 12.45pm

[Administrative and Technical Aspects](#)

Thursday 24 March – 9.45am to 10.45am

Sign up now or watch recordings of our February webinar sessions on [GOV.UK](https://www.gov.uk). On the webinar recordings page we have added timings for the topics covered, so you can go straight to your area of interest.

Updated step by step guides

We have updated our step by step guides to provide additional help for importers of plastic packaging:

- [Check if you need to register and are liable for PPT](#)
- [Check if your plastic packaging is in scope of PPT](#)

We would be grateful if you could please share our LinkedIn posts containing the new step by step guides with your social media networks. You can save the step by step guides by clicking on the full screen icon, and then click on the download icon in the top-right of the screen. Alternatively, you can request a copy by email at indirecttaxdesign.team@hmrc.gov.uk.

Guidance updates

We continue to enhance our guidance pages to help address your frequently asked questions. We are preparing further additions to answer other common questions. Recent updates include:

- [Added guidance on reprocessing plastic](#)
- Added links to secondary legislation on the [GOV.UK PPT collection page](#)
- Clarified [guidance](#) that charities and overseas businesses without UK establishment can't register for PPT as a group from April 2022 and will need to register individually.

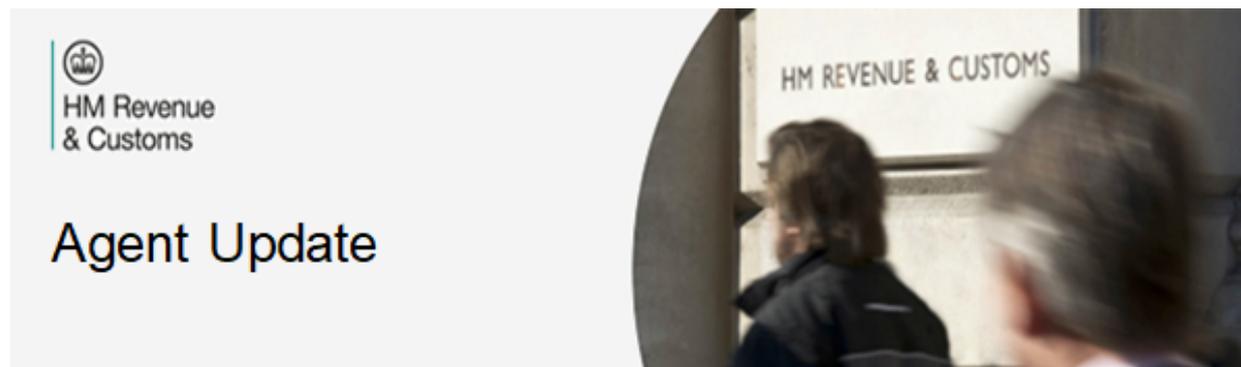
If you are still unsure whether any particular plastic packaging items are in scope of PPT, HMRC can provide a view. However, we would require information on what the product is designed to be suitable for and information about how the product is used. Where possible, photos and links to websites where the product is bought or sold will also help us to make a quick and informed decision.

If you would like HMRC's view, please contact indirecttaxdesign.team@hmrc.gov.uk.

Plastic Packaging Tax Design Team

Latest Updates

For tax agents and advisors



[Agent Update: issue 94](#) is now available and contains the latest guidance and information for tax agents and advisors.

This edition of Agent Update includes:

- Self Assessment tax returns for 2021 to 2022 tax year
- Final claims for the Statutory Sick Pay Rebate Scheme
- Tax on UK income if you live abroad – easement ends on 5 April
- Changes to the Construction Industry Scheme (CIS)
- Extension to Capital Allowances: Self Assessment changes for zero-emission car allowance.

Your next issue of Agent Update is scheduled for April 2022

Upcoming BHBPA Events

Would you like to give a presentation at one of our general networking events?

We are always interested to hear from you if you have a 10-15 minute presentation covering a pertinent business topic. To discuss this in more detail contact richard.cox@bhbpa.co.uk

Tues 12th April 4.00 to 5.00pm

2nd Tuesday ZOOM networking

Numbers continue to grow for our one hour monthly networking session online

Friday 29th April 8.30 to 11.00am

Site tour and networking at HPC on the Victoria Estate

Tues 10th May 4.00 to 5.00pm

2nd Tuesday ZOOM networking

Please ALWAYS book our events on our website.

Whether it's an online event, or a site tour at one of our members, or a networking event at a venue. We need to know how many are attending. Spaces can sometimes be limited and we are finding increased demand. So book early!

For all events - [CLICK HERE](#)



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Closing Remarks

We want to hear from you

We are keen to hear your stories, awards won, apprenticeships completed, sustainability improvements, your involvement with local schools and all and everything going on in the various business parks around the town.

Let's celebrate your successes and achievements!

Contact me directly - richard.cox@bhbpa.co.uk

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